



EXIT INTERVIEW

NAME _____
POSITION _____

DATE _____
LENGTH SERVICE _____

A) KEY HIGHLIGHT OF TIME WITH US? _____

B) KEY DISAPPOINTMENT? _____

C) WHAT AREAS DID YOU FEEL YOU CONTRIBUTED TO

D) DID YOU FEEL YOU HAD THE TRAINING NECESSARY TO FULFILL YOUR POSITION? _____

E) RATE THE FOLLOWING

	1=BELOW EXPECTATION
	2= MET EXPECTATIONS
	3=ABOVE EXPECTATIONS

- SUPPORT _____
- ENVIRONMENT _____
- FULFILLMENT _____
- SALARY _____
- SENIOR RELATIONSHIP _____
- PEER SUPPORT _____
- _____

F) DID THIS POSITION ASSIST YOU IN YOUR CAREER DEVELOPEMENT?
HOW? _____

G) IF YOU COULD CHANGE ANY PART OF YOUR JOB, WHAT WOULD YOU CHANGE?

H) IS THERE ANY MATTER UNRESOLVED THAT WE NEED TO ATTEND TO BEFORE YOU FINISH? _____

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I) WOULD YOU RECOMMEND SOMEONE TO WORK HERE? _____
